



NTR Risk Assessment

TASK DESCRIPTION:	Technical Tours
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Definitions

Severity How serious an accident would be:
 1 Small Cut 5 Death

Likelihood How likely accident is to occur:
 1 Very Unlikely 5 Very Likely

Risk Factor A Multiple of Severity and Likelihood. High values indicate a Hazard that should be controlled.

Hazard	People Affected (Enter an 'x')				Uncontrolled Risk			Controlled Risk				
	NTR Staff	Touring Staff	Outside Contractor	Public	Type of Harm	Severity	Likelihood	Risk Factor	Control Measures	Severity	Likelihood	Risk Factor
						1-5	1-5	1-25		1-5	1-5	1-25
Unfamiliar with evacuation routes and no foh staff.				x	Panic / stress	2	2	4	Adequate Adult Supervision. Schools tour staff ratio according to LEA recommendations. Group sizes limited to 30. A member of NTR staff always present	2	1	2
Low light / Trip Hazards / Unstable – sharp objects / Uneven surfaces				x	Strain / Sprain / Cut / Bruise	3	2	6	NTR Staff giving tour to check route beforehand. Induction talks to mention hazards, including areas off limits. Constant NTR staff supervision.	3	1	3
Reaction to flashing lights				x	Fitting / Epileptic Reaction	3	2	6	No stroboscopic effects or fast flashing to be demonstrated flashing	3	1	3
Going up circle steps				x	Vertigo / stress	1	2	2	Anyone not wishing to go to rear circle stays at bottom, supervised as required.	1	1	1
Access to and use of Follow Spots	x			x	Burns, trips	2	2	4	Supervised at all times by member of NTR staff familiar with equipment.	2	1	2

Completion Date:	03/09/11	Approval date:	03/09/11	Approved By:	Will Hill	Review Date:	Aug 2012
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